

MINUTES – MAY 17, 2004

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, May 17, 2004. Members present: Mel O. Battle, Chairman, Larry G. Hamlett, Vice-Chairman, Nathaniel Hall, Jack W. Hooper, Cathy W. Lucas, Kenneth D. Travis, and George W. Ward, Jr. Also present: Jeffrey H. Earp, County Manager, Robert V. Shaver, Jr., County Attorney, and Gordon Bendall representing The Caswell Messenger. Wanda P. Smith, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Battle opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Commissioner Travis moved, seconded by Commissioner Hamlett to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commissioner Hamlett moved, seconded by Commissioner Travis to approve the Consent Agenda as presented. The motion carried unanimously.

The following items were included on the Consent Agenda:

- 1) Approval of Minutes of March 15 and 16, 2004 Meetings
- 2) Budget Amendment No. 37

PUBLIC COMMENTS

Chairman Battle opened the floor for public comments.

Mr. Melvin Butler, Chairman of the Caswell County Planning Board, came before the Board and informed them that the Planning Board's regular meeting of May 25, 2004 has been rescheduled for June 14, 2004, at 1:30 p.m. in the Health Department Conference Room. Mr. Butler stated that Mr. Richard Ducker of the Institute of Government will be present at the meeting. Mr. Butler added that books have been ordered and this is the beginning of the educational process on zoning. Mr. Butler stated that the emphasis will be placed on Caswell County being a rural agricultural county. Mr. Butler encouraged the Board to attend the meeting and noted that this will be one of many in the educational process. The County Attorney noted that the memo from the Planning Board indicates that this will be a joint meeting of the Board of Commissioners and Planning Board. Mr. Shaver added that if the Board of Commissioners would like for this to be a joint

meeting, it needs to make this decision. Chairman Battle stated that he noted this also, and informed Mr. Butler that he looks at this meeting as an invitation to the Board of Commissioners to attend the meeting, not a joint meeting of the Board of Commissioners and Planning Board.

REPORT FROM BOARDS SUBCOMMITTEE

Chairman Battle reported that the Boards Subcommittee, which consisted of himself, along with Commissioners Hall and Lucas, as well as the County Manager and County Attorney met to review and discuss County Boards and Committees. Chairman Battle reviewed the recommendations of the Subcommittee.

In discussing term limits, Commissioner Ward expressed a desire that a member be allowed to remain on a Board even though he has served two consecutive terms if no one else expresses an interest in serving. Chairman Battle stated that if no one applies for a Board vacancy, an individual who is completing two consecutive terms could go through the application process for consideration of reappointment to the Board and this issue would be considered when this issue arises. In reviewing the section on Bylaws, Commissioner Ward asked if changes were made to the Planning Board's By-laws would there have to be a public hearing held first since the Planning Board is established by Ordinance. Chairman Battle confirmed that this would be correct.

After further discussion, Commissioner Hooper moved, seconded by Commissioner Hall to accept the following recommendations of the Boards Subcommittee as presented. The motion carried by a vote of five to two with Commissioners Hamlett and Travis voting no.

RECOMMENDATIONS OF BOARDS SUBCOMMITTEE

1. **Length of Term.** Term lengths on various boards range from one year to five years. The consensus of the Committee favors three year staggered terms.
2. **Term Limits.** The Committee generally favors a limitation on service of two consecutive terms.
3. **Attendance Policies.** Boards vary in attendance policies and procedures for removal of members. The Committee favors a policy whereby missing three consecutive regular meetings would require replacement of the member.
4. **Meeting Times.** The Committee recommends that meeting times be alternated between day and night meeting to allow maximum public participation.
5. **Orientation and Training for Members.** The Committee believes that each Board should provide for orientation and training of its members and should incorporate procedures for such into the Bylaws of the Board.

6. **Criteria/Qualification for Appointment.** The Committee believes that our current application form should be changed to require more specific information to allow the appointing Board to better assess the suitability of applicants to Boards.

7. **Conflicts of Interest.** The Committee believes that each Board should have procedures in place in their Bylaws to identify and handle conflicts of interest of Board members.

8. **Bylaws.** The Committee believes that each Board should have Bylaws governing the regular conduct of business by the Board and should review and update the Bylaws at regular intervals, as necessary.

9. **Compensation (per diems).** The Committee believes that the Board of Commissioners should examine the current practices regarding compensation of Board members to see if it feels changes are necessary to modify compensation of Boards or institute compensation among volunteer Boards.

10. **Elimination of Boards.** The Committee recommends that the Board of Commissioners consider whether certain advisory Boards are no longer necessary and may be dissolved.

REQUEST TO APPLY FOR CDBG RETENTION GRANT FUNDING

Mr. Jeff Earp, County Manager, reported that he had prepared a request to pursue an Evaluation Study in order to determine if the County would qualify for a CDBG Retention Grant from the North Carolina Department of Commerce. Mr. Earp stated he is in the process of working with Royal Park Uniforms to extend a water line from Yanceyville to their facility located on NC Hwy 86S in Prospect Hill. Mr. Earp added that this would serve multiple purposes such as retaining jobs in Caswell County, addressing issues of public health, dealing with existing groundwater contamination in the Hightowers area next to South Elementary School, and extending countywide water distribution to the residents along that corridor.

Mr. Earp stated that his initial contacts with the NC Department of Commerce indicate that this would be a fundable project providing it meets certain criteria. Mr. Earp added that with Caswell County being designated a 21st Century Community, the timing of this in conjunction with the County's requirement to develop demonstration projects, provide the advantage that the 25% required local match would be waived. Mr. Earp noted that the County would need to employ a Consultant to evaluate the Project in order to see if it would meet CDBG Retention Project criteria. Mr. Earp added that the service may be at cost or free, depending upon which engineering firm is engaged.

Mr. Earp stated that it was his intention that the County conduct a feasibility study with the Town of Yanceyville being the water supplier. Mr. Earp added that in talking with the Yanceyville Town Manager and Economic Developer, they felt that it would be a good project to fit under the 21st Century umbrella to accomplish a need. Mr. Earp

informed the Board that since that time he has received a letter from the Yanceyville Town Manager stating that with the lawsuit currently in place, the Town of Yanceyville would not be interested unless the County dropped the lawsuit. Mr. Earp stated that at this time, he would respectfully withdraw his request.

Commissioner Lucas asked if the County knows what the water needs are for Royal Park Uniforms. Mr. Earp confirmed that the County is aware of the water needs for Royal Park. Mr. Earp added that Royal Park Uniforms has gotten information on their needed sprinkler system and the County knows how many gallons per day is needed to hold that system and the gallons needed to quickly supply it if they have to use it. Mr. Earp stated that in the initial phase, the County was looking at running a water line to Prospect Hill with a water tank being located near South Elementary School. Mr. Earp added that this waterline would also take care of some contamination problems in the area and would also help at the School. Mr. Earp stated that at this point, the County will have to come up with another plan.

Commissioner Ward stated that he would like to see the County come up with another plan, because the County definitely does not need to lose Royal Park Uniforms as a business in the County.

2004 NC AWARD FOR OUTSTANDING VOLUNTEER SERVICE

Chairman Battle reported that nominations for the 2004 North Carolina Award for Outstanding Volunteer Service have been solicited. Chairman Battle reported that the Clerk to the Board disseminated information to the press, as well as all Caswell County School children and staff, fire departments, a number of civic clubs, and County department heads. Chairman Battle stated that Caswell County may select five individuals, businesses, and/or groups to be recognized for their outstanding contributions to their communities. Chairman Battle informed the Board that five nominations were received by the County to receive the Outstanding Volunteer Service Award and are as follows:

- Yanceyville Rotary Club
- Caswell County Historical Association
- Caswell County Animal Protection Society
- Bartlett Yancey Naval Junior Reserve Officers Training Corps (NJROTC)
- Ms. Anne Daniel

Commissioner Hamlett moved, seconded by Commissioner Hall to accept the five nominations as presented to receive the 2004 North Carolina Award for Outstanding Volunteer Service. The motion carried unanimously.

BOARD OF EQUALIZATION AND REVIEW

Chairman Battle moved, seconded by Commissioner Travis to recess as the Board of Commissioners and convene as the Board of Equalization and Review. The motion carried unanimously.

Ms. Sylvia Johnson, Assistant Tax Director, appeared on behalf of Tax Director Thomas Bernard.

Mr. and Mrs. Otis Terrell came before the Board of Equalization and Review concerning the value of their property at Lake Hyco. Mr. Terrell presented a plat of his property and stated that he thought he had been paying taxes on a valuation of \$307,927, but the worksheet he received from the Tax Office showed that he was paying taxes on \$327,847. Ms. Johnson noted that a clerical error was found in the data entry of the land line. Mr. Terrell stated that after the revaluation, the cost per square foot of his building is \$112.53 per sq. ft. and is up from the previous value of \$75.57 per sq. ft. Mr. Terrell added that his neighbor's value on one of his lots which includes a one-story house with nine rooms and three bathrooms and the value is placed at \$97.47 per sq. ft. Mr. Terrell noted that his house is a two-story house and he did not think that the value of a two-story house would be as high as a one-story. Mr. Terrell added that his other neighbor has a house which was built approximately five years ago and the value of his house is \$87.00 per sq. ft. Mr. Terrell stated that his other concern is the land. Mr. Terrell noted that the value of his land is \$148,250 per unit price and his neighbor's unit price is \$127,200 and did not understand the difference.

Mr. Tommy Blount, representing Pearson Appraisal Company, came before the Board and stated that the two houses referred to by Mr. Terrell is not the same quality as Mr. Terrell's house which has cedar siding. Mr. Blount added that generally, on the Lake, lots on the points and on the main channel sell for quite a bit more money than lots in the cove. Mr. Blount stated that Mr. Terrell's lot is one of the nicest lots on Hyco Lake in Caswell County. Mr. Blount added that the majority of lake front property in Caswell County is on graveled roads, but Mr. Terrell's property is one of the few roads that is paved. Mr. Blount presented information on comparable sales in Mr. Terrell's neighborhood and described the differences in their lot and Mr. Terrell's. Mr. Blount reported that across the lake, there were some vacant lot sales and in July, 2003, one 1.09 acre lot was sold for \$100,000 and in May, 2002, a 1.04 acre lot sold for \$100,00 and both were about a mile down a gravel road through a farm. Mr. Blount stated that this is just some of the information used to arrive at the new values.

Mr. Terrell stated that he felt his value of his house should be placed at \$97 per sq. ft. which is the same as his neighbors. Ms. Johnson noted that the square footage of Mr. Terrell's house in 2003 was \$94.08 per sq. ft. and the present value came from their approved Scheduled of Values.

Chairman Battle declared that the Board of Equalization and Review would recess until June 7, 2004, and the Board of Commissioners would now reconvene.

APPOINTMENT TO PLANNING BOARD

Commissioner Ward moved, seconded by Commissioner Travis to nominate Mr. Michael Poteat to the Planning Board.

Commissioner Lucas moved, seconded by Chairman Battle to nominate Mr. Bill Bush to the Planning Board.

There being no further nominations, nominations were closed.

Chairman Battle called for a vote of the nominations. The following votes were cast:

Bush

Battle

Lucas

Poteat

Hall

Hamlett

Hooper

Travis

Ward

Chairman Battle announced that by a majority vote, Mr. Michael Poteat is appointed to the Planning Board.

COUNTY MANAGER'S REPORT

Mr. Jeff Earp, County Manager, presented a request from the Clerk of Superior Court to purchase carpeting and furniture in the renovation project of the New Courthouse in the amount of \$65,000. Mr. Earp stated that the Board had agreed to use funds from the Court Facilities Fund Balance to fund this renovation project. Mr. Earp shared with the Board cost quotes from Newcomb Carpet for carpeting and from McThrift Furniture for workstations for the Clerk of Court's Offices, replacement chairs for all attorney conference rooms, law library, grand jury room, and various court offices.

Chairman Battle asked Mr. John Satterfield, Clerk of Court, if he received bids on the project. Mr. Satterfield answered that he contacted three individuals to come to the Courthouse to take measurements for the carpet, and only received quotes from two companies, Newcomb Carpet from Providence, NC and Carpetland USA from Danville, VA. Mr. Satterfield noted that Newcomb Carpet's bid was \$1,400 less than that of Carpetland USA.

Mr. Satterfield informed the Board that he and the Superior Court Judge attended numerous furniture shows and that the vast majority of the furniture quoted by McThrift

is on state contract. Mr. Satterfield noted that the Courthouse has not had an upgrade of furniture since the facility was built in 1975. Upon questioning from Commissioner Ward, Mr. Satterfield noted that the total of his request for tonight is \$42,763, which does not include his office, the Judge's Office, Magistrate's Office, or the Courtroom downstairs.

Mr. Earp informed the Board that Court Facilities Fund Balance is now at \$93,000, but \$19,000 will be deducted from this amount for foundation repair work at the New Courthouse. Mr. Earp noted that the Fund Balance would increase by the end of the year.

Commissioner Hooper stated that a lot of research has been done by Mr. Satterfield in selecting carpet and furniture for the Courthouse.

Commissioner Lucas stated that she has a problem with the process of spending \$65,000 and the Board not having those quotes in front of them because the County normally formally bids out its projects. Mr. Satterfield stated that if the Board would feel more comfortable, he would go back and contact other companies and let them know what kind of furniture he would like for them to bid. Chairman Battle stated that he would feel more comfortable with this.

Mr. Satterfield asked if the Board could consider awarding the bid for replacement of the carpet at the New Courthouse because of a timing issue. After discussion, Chairman Battle moved, seconded by Commissioner Travis to award the bid for replacement of carpet at the New Courthouse to Newcomb Carpet at a cost of \$16,698.76. The motion carried unanimously.

Chairman Battle moved, seconded by Commissioner Hooper to table the award of a contract for furniture at the New Courthouse in order to receive further information. The motion carried unanimously.

HEALTH DEPARTMENT BUDGET

Mr. Earp presented a request from Dr. Fred Moore, Health Director to allow the Health Department to institute a four-line item budget for fiscal year 2004-2005. Mr. Earp stated that at the Board's last meeting it was their instruction to obtain in writing the proposal by Dr. Moore, especially as it relates to controls in place and how it would track local, state, and federal funding.

Mr. Earp reported that Dr. Moore informed him that the County Finance Office currently tracks more than twenty separate accounts within the Health Department and this proposal is to combine these separate accounts into four accounts based on the functional units of the Health Department: General, Personal Health, Home Health, and Environmental Health. Mr. Earp stated that according to Dr. Moore the twenty plus accounts the Health Department currently has is a reflection of the number and type of state grants they receive, and the State requires that the Health Department (not the County Finance Office) report the expenditure of these individual grants in detail. Mr.

Earp added that currently the County keeps track of more than 20 separate budgets with up to 25 expenditure line items and up to five revenue lines per budget, which generates a large amount of unnecessary work for the County Finance Office, and which the County's auditor does not require. Mr. Earp reported that under the proposed system, the County Finance Officer, Health Director, and himself would continue to track expenses and revenues in the necessary detail for each grant and submit monthly reports to the State as required. Mr. Earp noted that all purchase orders, expenses, revenues, line item transfers, and budget amendments would continue to be tracked by the County Finance officer in the same way as it is currently, but it will be done for the four combined programs instead of more than 20.

Commissioner Hall thanked the County Manager and Finance Officer for the summary of the proposal that they prepared.

After further discussion, Commissioner Hall moved, seconded by Commissioner Travis to approve the four-line item budgeting proposal beginning with FY 2004-2005 for the Health Department as presented.

Commissioner Lucas asked the County Finance Officer how much she felt this would alleviate the workload of her office by going to a four-line item budget for the Health Department. Ms. Vaughn answered that this would lessen the workload of the Accounts Payable Clerk because this takes up a major part of her time.

Upon a vote of the motion, the motion carried unanimously.

Mr. Earp presented a request from Mr. Archie Snipes, Acting Chairman of the Juvenile Crime Prevention Council to have the Board of Commissioners consider allowing him to continue to serve on this Council. Mr. Earp reported that Mr. Snipes was employed as Chief Juvenile Court Counselor and this position is mandated on the JCPC Board, but Mr. Snipes has recently retired. Mr. Earp stated that since Mr. Snipes has retired, he is no longer eligible to serve on the Council in this capacity and would like for the Board to consider appointing him to the JCPC Board in an at-large position. Mr. Earp added that it is within the power of the County Commissioners to expand this Board and allow Mr. Snipes to serve in an at-large position. After further discussion, Chairman Battle moved, seconded by Commissioner Ward to expand the Juvenile Crime Prevention Council by one at-large position and appoint Mr. Archie Snipes to this at-large position. The motion carried unanimously.

Mr. Earp reported that he received a request from Mr. Junior Crisco, a Caswell County landowner to have the Commissioners consider amending the *Ordinance Regulating Hunting and Fishing on Private Lands Without Written Permission of Owner* to provide stricter enforcement. Mr. Earp stated that the three points that Mr. Crisco wished to have addressed were:

- To add language to the County's Hunting Ordinance that dogs used for hunting purposes remain under the control of their owners at all times.

- That all dogs used in the sport of hunting be collared, tagged, and identified.
- That the Board of Commissioners by resolution ask that the North Carolina Wildlife Resources Commission update its Regulations Digest to include the aforementioned and request that Wildlife enforce the County's Ordinance.

Commissioner Hall questioned how one would define control because in dealing with animals, he did not see how a hunter could have control of his dog at all times if the intent is to control where they go, when they go, and how they go. Upon questioning from Chairman Battle, Mr. Crisco answered that the dog owners do not have respect for other hunters and Wildlife cannot do anything without some kind of Ordinance. Mr. Crisco stated that there really is not enough land to run dogs in Caswell County. Chairman Battle questioned whether this is another way of saying that the County should not allow hunting with dogs. Mr. Crisco answered that this is not what he is saying, that dogs should be allowed to run, but the hunters should control them.

Mr. Earp reported that as a result of Commissioner Lucas' request to North Carolina Department of Transportation Secretary Tippitt and with the help of Representative Nelson Cole, Caswell County has been awarded a \$20,000 reimbursement for the Recreation Park Paving Project. Mr. Earp stated that the County had received three bids last fall for the paving of the Recreation Park paving lot. Mr. Earp added that they have asked the three companies to review their bids and make any necessary adjustments. Mr. Earp reported that Thompson's, Inc. of Danville, Virginia is the low bidder at a cost of \$31,000, which was their original bid. Mr. Earp added that the other two companies increased their bids to \$39,500 and \$34,211. Mr. Earp stated that he is requesting guidance from the Board as to the remaining cost of the paving project which would be approximately \$12,000. Mr. Earp noted that in the original agreement with the Recreation Foundation, the Board of Commissioners would provide 40% of the funding with the Foundation providing 60%. After discussion, Commissioner Lucas moved, seconded by Chairman Battle that the County continue with the 60/40 agreement that it originally had in place with the Recreation Foundation, with the County appropriating \$4,400 and the Recreation Foundation appropriating \$6,600. The motion carried unanimously.

Commissioner Lucas asked how soon would the paving project start. Mr. Earp answered that the project would start within 30 days.

Chairman Battle moved, seconded by Commissioner Ward to instruct the Clerk to the Board to send a letter to all of the Recreation Foundation members advising them of the action taken by the Board, the status of the project, and the parties involved that were instrumental in getting the project approved. The motion carried unanimously.

Mr. Earp reported that as approved by the Board of Commissioners, the Solid Waste Department waived all tipping fees associated with the Old Collins Road clean-up project performed by the Sheriff's Office and North Carolina Department of Transportation. Mr. Earp stated that 97 tons were collected during the clean-up and the invoices from First Piedmont Corporation totaled \$3,934.71 for this clean-up. Mr. Earp reported that the

Solid Waste Department operates as an enterprise fund and the majority of revenue received is from the residents who pay the availability fee. Mr. Earp informed the Board that the Solid Waste Director would like to request that the Solid Waste Department be reimbursed for waste collected from Old Collins Road, which is not normal household collection, in the amount of \$3,934.71. Commissioner Hall asked Mr. Earp from where he proposed the funds to come. Mr. Earp answered that the funds could come from Fund Balance. Chairman Battle asked the balance of the Enterprise Fund. Mr. Earp answered that the approximate balance of the Enterprise Fund is \$600.

Mr. Earp announced that the Board of Commissioners has been extended an invitation to attend the annual meeting and awards program of the Caswell Council for the Arts at VIR International Raceway in Alton, Virginia on June 4, 2004, at 6:00 p.m. – 10:00 p.m.

Mr. Earp announced that the Board of Commissioners has been extended an invitation to attend the official ribbon cutting, inaugural program, Open House and Exhibits of the Institute of Advanced Learning and Research in Danville, Virginia on June 12, 2004, at 10:00 a.m. Mr. Earp stated that the Board has also been invited to attend a black tie evening and donor recognition on June 11, 2004, at 6:00 p.m. – 9:00 p.m.

Mr. Earp announced that the Board of Commissioners has been extended an invitation to attend the Caswell County Schools' Annual Staff Appreciation Dinner on Thursday, May 20, 2004, at 6:30 p.m.

Mr. Earp reminded the Board that the Person-Caswell Lake Authority Annual Picnic will be held on Thursday, May 20, 2004, at 6:30 p.m.

OTHER BUSINESS

Commissioner Hall requested that the Board hold a closed session at the end of the meeting for the purpose of Attorney/Client privilege (NCGS 143-318.11(a)(3)) to discuss an issue that was brought to the Board's attention after the agenda package was sent out. The Board was agreeable to this.

Commissioner Travis reported that he received a call from the 911 Director informing him that the problem that citizens in the Anderson community had been experiencing with calling 911 has now been corrected.

Chairman Battle requested that the County Manager have the Building Inspector update its letterhead with the correct information.

Chairman Battle announced that those who will be attending the Person-Caswell Lake Authority picnic could meet at the Courthouse to carpool.

Chairman Battle questioned the County Manager as to whether he has received information concerning the ceiling paint for the Historic Courtroom. Mr. Earp answered that he has not yet received the information from the Maintenance Director.

Chairman Battle questioned who would be interested in attending the National Association of Counties' Annual Conference to be held in Phoenix, Arizona in July and that they inform him of this after the meeting.

Chairman Battle directed the County Manager and Clerk to the Board to send letters to those individuals who desire to appear before the Board of Equalization and Review prior to the meeting and inform them as to the time they should be present.

Mr. Earp reported that the proposed budget for fiscal year 2004-2005 would be prepared by May 24, 2004. Mr. Earp stated that he could either deliver the proposed budget to the Board on May 24th for their review and officially present it at the Board's June 7th meeting or a special meeting could be held on May 24th to officially receive the budget. Commissioner Lucas noted that it was her understanding that according to General Statute, that the proposed budget has to be presented to the Board by June 1st. Commissioner Lucas stated that it would be her preference to schedule a special meeting on May 24th. The Board agreed to schedule a special meeting on Monday, May 24, 2004, at 6:00 p.m. for the official budget presentation.

Commissioner Ward reported that the 21st Century Committee held its first meeting on Tuesday. Commissioner Ward stated that Mr. Darren Rhodes with the North Carolina Department of Commerce was present and recapped everything that was discussed in the question and answer period. Commissioner Ward added that there was a lot of discussion about the RDAT proposal being put on the shelf and if the Committee came up with some ideas, were the Commissioners committed and would they see them through. Commissioner Ward stated that he could not speak for the Board and wanted to bring this back to the Board. Commissioner Ward reported that site and infrastructure improvements at the Pelham Industrial Park was also discussed, the need for development of a new County tourism brochure, possibly a value-added agricultural production center for farmers, development of a farmers' market, and acquisition of land along the Dan River for development of a multi-use recreation park. Commissioner Ward reported that there would be a 21st Century Committee meeting tomorrow at 10:00 a.m. at Piedmont Community College. Chairman Battle commented that concerning the RDAT Report, the Board of Commissioners were told what they already knew and at the time it was given as information and did not require action.

Commissioner Hall reported that he received an invitation to attend an Economic Development conference on agri-business in Nash County on May 24, 2004 and felt it would be good if someone could attend.

Mr. Earp introduced Mr. Jim Gusler, newly appointed Emergency Medical Services Director.

CLOSED SESSION

Commissioner Hall moved, seconded by Commissioner Travis that the Board enter into closed session to preserve the Attorney/Client privilege (NCGS 143-318.11(a)(3)). The motion carried unanimously.

REGULAR SESSION

Chairman Battle moved, seconded by Commissioner Ward to resume regular session. The motion carried unanimously.

THE ADJOURNMENT

At 8:30 p.m. Chairman Battle moved, seconded by Commissioner Travis to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

M. O. Battle
Chairman
